



Vision: Golf for All

Mission: We Shape Lives by Connecting People to Positive Golf Experiences

Values: Passion | Respect | United | Accountable | Brilliant

Golf Ontario is a Provincial Sports Organization and the governing body for golf in Ontario. Golf Ontario's mission is to 'shape lives by connecting people to positive golf experiences'. Working together as a team is the culture of Golf Ontario, striving for brilliance in everything that we do. If contributing and making an impact for 'Golf For All' sounds exciting, we'd like to hear from you!

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**ROLE:** PARTICIPATION ASSISTANT – Southwestern Ontario & Niagara/Hamilton  
(1 POSITION AVAILABLE)

**REPORTS TO:** Director, Participation

**STATUS:** Internship – 4 months

**SALARY:** \$600 / week

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**RESPONSIBILITIES:**

This position is intended for college/university student who has a passion for pursuing a career in sport. The successful candidate will work with the Director of Participation on the implementation of the Golf Ontario youth and female participation programming. They will learn the intricacies of grassroots sport development as it relates to introducing new participants to the sport of golf. The position will require travel throughout the province, evening and the occasional weekend work. The successful candidate will be a highly motivated team player, with the ability to deliver high quality customer service to all participants, excellent verbal and written communication skills and should present a professional and mature attitude in dealing with new golfers, youth, volunteers, golf course professionals, sponsors and other staff.

**Duration: April 22 – August 30, 2024**

**Location: Uxbridge, ON with travel throughout the province**

**Overall responsibilities include but are not limited to:**

- Deliver monthly schedule of participation programs.
  - Wmn's Try Golf
  - First Tee – Ontario Youth
- Onsite set up and tear down during events
- Work with Participation Coordinator, regional teams, & courses to facilitate program delivery
- Pre-event planning, packing & preparation
- Communication and promotional support for all programs (including social media)
- Special Projects or other duties as assigned

**Qualifications and Requirements**

- Working towards the completion of a post-secondary education in Sports Management, Professional Golf Management, Business Administration or related discipline, or a combination of education and relevant work experience is required;





- Ability to work in inclement weather, long hours, evenings and weekends during summer months
- Ability to manage multiple priorities under time restrictions
- Basic knowledge of the game of golf
- Strong writing, communication and public relations skills
- Strong organization and time management skills
- Strong computer skills in Microsoft Outlook, Word & Excel (Office suite)
- Excellent interpersonal skills as well as creative thinking skills
- A valid Ontario drivers licence and access to a personal vehicle daily

#### **Compensation & Benefits**

- Bi weekly salary
- Food & hotel expenses when required
- Staff uniforms provided by Adidas
- Opportunity to travel across Ontario and network with professionals in the golf industry
- Mentorship opportunities with Sr. Staff

#### **Application Details**

Golf Ontario thanks all applicants but will contact only those who will be invited for an interview.

Qualified/Interested applicants should complete the online application form by **February 2, 2024**. Please include a detailed resume and cover letter in an **Adobe PDF**.

[Apply Now](#)

#### ***Golf Ontario's Commitments***

*Golf Ontario is dedicated to employment equity and fostering diversity within the workplace in order to build an inclusive workforce where all employees have the opportunity to reach their potential.*

*Golf Ontario is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act ('AODA'). If you require accommodation during any stage of the recruitment process, please notify Human Resources at 905-852-1101.*