



GOLF ONTARIO

Vision: Golf for All

Mission: We Shape Lives by Connecting People to Positive Golf Experiences

Values: Passion | Respect | United | Accountable | Brilliant

With more than 100 years of history and tradition, serving 135,000 members, Golf Ontario is one of the largest golf associations in the world. We strive to align with all golf stakeholders through a connected golf community while encouraging both youth and adults to play more golf, more often.

With our vision of Golf for All, Golf Ontario is committed to creating a diverse and safe environment within our organization and across the sport of golf.

If contributing and making an impact for 'Golf For All' sounds exciting, we'd like to hear from you!

ROLE:	Manager, Membership (Replacement Role)
SUMMARY:	The Manager, Membership is responsible for developing and executing strategies to grow, retain, and enhance membership value for Golf Ontario, while managing stakeholder relationships, partnerships, and marketing initiatives. It also oversees membership administration, including reporting, budgeting, data management, and policy implementation to ensure smooth onboarding and renewal processes.
REPORTING STRUCTURE:	Senior Director, Membership
STATUS:	Full Time: 35 hours per week / Permanent
LOCATION:	Hybrid work-from-home environment, with time required in the office in Uxbridge, ON, and some with travel throughout the province.

ROLE ACCOUNTABILITIES:

Membership

- Manage and implement the strategy for increasing membership value across Ontario, including providing day-to-day customer support for facilities and golfers in the province.
- Manage and implement strategy to support Ontario golf facilities, including annual facility renewal process.
- Stewardship of key stakeholder relationships across Ontario member facilities.
- Manage Golf Ontario's strategy in retaining member facilities and help sustain, strengthen and grow overall membership value.
- Manage membership partnership agreement deliverables.
- Managing and implementing strategy to expand membership across the province.



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- Work directly with Golf Ontario's marketing team to deliver a membership marketing and communications plan.
- Manage relationship with Golf Canada in identifying and fulfilling membership benefits.

Administration:

- Manage administration of all membership reporting, ensuring timely and accurate reporting.
- Prepare and manage Membership's annual operational plans and budgets, in collaboration with the Director, Membership.
- Ensure all membership information and data is accurately maintained.
- Manage and implement structures, policies and procedures for membership onboarding, maintenance and renewal.
- In collaboration with the Senior Director, Membership, manage and attend membership meetings

QUALIFICATIONS AND REQUIREMENTS

- Post-secondary education in Sport or equivalent experience
- Experience with membership management and acquisition strategies
- Impeccable communication (written and verbal) and customer service experience a must
- Proven ability to manage multiple priorities with changing time restrictions
- Exemplary organization and time management skills
- Demonstrated computer skills in Microsoft Office Suite (Outlook, Word & Excel)
- Experience with HubSpot an asset
- Hybrid role with the ability to work in the Uxbridge office weekly

COMPENSATION AND BENEFITS

- Bi-weekly salary
- Extended Health and Dental Benefits (after 3-month probation)
- 5% Group RRSP Match
- Golf partnership benefits

Golf Ontario is dedicated to employment equity and fostering diversity within the workplace in order to build an inclusive workforce where all employees have the opportunity to reach their potential.

Golf Ontario is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act ('AODA'). If you require accommodation during any stage of the recruitment process, please notify Human Resources at 905-852-1101.

*Golf Ontario thanks all applicants but will contact only those who will be invited for an interview. Qualified/Interested applicants should complete the online application form including a PDF copy of your resume and cover letter by **January 15, 2026***

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